



# SOUTHEAST ASIAN FISHERIES DEVELOPMENT CENTER

## Training Department

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**SEAFDEC Secretariat**  
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10903, Thailand  
Tel: +66 2940 6326  
Fax: +66 2940 6336  
www.seafdec.org

**Marine Fisheries Research  
Department (MFRD)**  
Singapore Food Agency  
52, Jurong Gateway Road,  
#14-01, Singapore 608550  
Tel: +65 9046 4787  
Fax: +65 6334 1831  
www.seafdec.org/mfrd

**Aquaculture Department  
(AQD)**  
Tigbauan, 5021 Iloilo,  
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Tel: +63 33 330 7000  
+63 33 511 9170  
Fax: +63 33 330 7002  
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**Marine Fishery Resources  
Development and Management  
Department (MFRDMD)**  
Fisheries Garden, Chendering,  
21080 Kuala Terengganu, Malaysia  
Tel: +609 617 5940  
Fax: +609 617 5136  
www.seafdec.org.my

**Inland Fishery Resources Development  
and Management Department (IFRDMD)**  
Jl. Gub. HA. Bastari No.08 Rt.29 RW.07  
Kel. Silaberanti Kec. Seberang Ulu I, Jakabaring,  
Palembang 30252, South Sumatra, Indonesia  
Tel: +62 711 564 9600  
Fax: +62 711 564 9601  
www.seafdec.id

## JOB ANNOUNCEMENT Information Officer (IO)

**Position:** Information Officer (IO)

**Department/Office:** SEAFDEC Secretariat, Bangkok, Thailand

**Duty station:** Information Program Coordination

**Contract type:** Non-Project Fixed-term employee for one (1) year.  
*(If the work performance is qualified and meets SEAFDEC's requirements, the employee can be hired as a permanent staff member.)*

**Salary:** From 19,800 Baht per Month (Bachelor's Degree)  
From 24,320 Baht per Month (Master's Degree)  
+1,500 Baht per Month for supporting living cost

**Nationality:** Thai

### Welfare Benefit:

- Group Life Insurance covers group health and emergency accident insurance; total and permanent disability insurance; and group accident insurance.
- Outpatient Department (OPD)

### About SEAFDEC:

The Southeast Asian Fisheries Development Center (SEAFDEC) is an autonomous intergovernmental body established in 1967 with the mission "To promote and facilitate concerted actions among the Member Countries to ensure the sustainability of fisheries and aquaculture in Southeast Asia". SEAFDEC is seeking an **Information Officer (IO)** to work under the Information Program Coordination (IPC) Office of the SEAFDEC Secretariat.

### Responsibilities:

1. To be responsible for the preparation and production of information materials/activities of the SEAFDEC Secretariat;
2. To support the organization of meetings by the SEAFDEC Secretariat and the preparation of meeting reports;
3. To support the compilation of Fishery Statistics of Southeast Asia; and
4. To perform other duties as assigned by the Senior Information Officer (SIO) and the Information Program Coordinator (IPC)

มหาวิทยาลัยบูรพา  
รับที่ 05112  
วันที่ 12 ก.ค. 2567  
เวลา 14.40 น.

กองกิจการนิสิต  
เลขที่ 0795  
วันที่ 12 ก.ค. 2567  
เวลา 14.04 น.

งานบริการและสวัสดิการนิสิต  
เลขที่ 129  
วันที่ 12 ก.ค. 2567  
เวลา 16.30 น.



**Qualification:**

1. Thai nationality, male or female, age not over 40.
2. Bachelor's or Master's Degree in the field of fisheries, environmental sciences, or other related fields.
3. Knowledge or ability to comprehend fisheries-related subjects/issues.
4. Good command of English language (speaking, listening, writing).
5. Good computer skills, *e.g.* Microsoft Office and Google Apps (skills for Adobe programs and website/social media management would be advantages).
6. Ability and flexibility to manage multiple tasks and perform well under pressure and tight deadlines

**Application Process:** Please send your detailed CV, and an application form together with documents certified true copy, as follows:

- Copy of educational qualification and transcript 1 copy
- Copy of identification card 1 copy
- Copy of house registration 1 copy
- Photograph of the applicant (1 or 2 inches with straight face, no hat, and no glasses) 1 photo
- Medical certificate from a government hospital 1 copy
- Copy of evidence of the release of military obligations 1 copy
- Other related documents (if any)

Please download the application form from the website <http://seafdec.or.th>. The applicants are invited to submit all required documents in English **before 30 July 2024**.

**To:** Administrative and Human Resources Section,  
General Administrative Division, SEAFDEC Training Department  
Southeast Asian Fisheries Development Center  
Suksawasdi Road, Leam Fha Pha,  
Phrasamutchedi, Samut Prakan 10290  
Tel: 02-425-6100 Ext. 131 and 133  
E-mail: rossukon@seafdec.org



Ms. Supatra Loonchaiya  
Administrative and Human Resources Section Head  
28 June 2024

เสนอ กองกิจการนิสิต

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เสนอ งานบริการและสวัสดิการนิสิต

12 ก.ค. 2567